



GRAND FARM

Program Manager - Field Operations

Full Time Position

\$50,000

Job Summary

The Program Manager under the supervision of the Program Management Office (PMO) Director will directly manage many aspects of the Grand Farm Innovation Framework – with emphasis on Grand Farm field management, managing projects on grower fields, and managing projects in collaboration with innovation ecosystems and institutions of higher education. Grand Farm's Innovation Framework is designed to engage ecosystem partners in solving modern and future challenges in agriculture. This Innovation Framework includes engaging with: corporations, startups, growers and users of technology, higher education, research institutions, government, and special projects. Prioritization of projects and capacity is determined through the capacity planning model.

Overview

Field Operation & Program Management	70%
Stakeholder & Partner Engagement	20%
Other	10%

Key Areas of Responsibility

The Project Manager will play a key role by organizing and managing services that will be defined in service level agreements, grant contracts, scope of work, exploratory projects with partners, and internal projects and programs. The Project Manager may manage or supervise key elements of the PMO, including:

- Managing Grand Farm's field operations, managing projects on grower fields, and managing projects in collaboration with innovation ecosystems and institutions of higher education
- Managing a portfolio of Grand Farm projects
- Maintain consistency within Grand Farm projects utilizing the Grand Farm Innovation Framework
- Setting up and maintaining projects on Grand Farm's physical site and/or virtual sites
- Preparing and managing service level agreements with partners
- Running Grand Farm advisories/task forces
- Working with growers, higher education, industry, and/or government agencies
- Assisting with partner engagement, events, and conferences
- Other duties as assigned

Required Skills & Abilities:

- Excellent verbal and written communication skills
- Excellent interpersonal and customer service skills
- Excellent organizational skills and attention to detail with a strong background in project management
- Excellent time management skills with a proven ability to meet deadlines
- Strong analytical and problem-solving skills
- Ability to prioritize tasks and to delegate them when appropriate
- Thorough understanding of or the ability to quickly learn about the project or product being developed
- Proficient with Microsoft Office Suite, Google Drive, and related software
- Experienced in Project Management Methodologies

Education & Experience:

- 2-3 years of plant science experience, agronomy experience, or degree in agriculture related field required
- 2-3 years of project management experience
- Experience planning and executing projects on agriculture operations
- Experience or education in fields related to agriculture, technologies applicable to agriculture, and/or engineering preferred
- Preferred: PMP, CAPM, or similar certifications in project management

Physical Demands:

- Ability to continuously stand or walk during events.
- Ability to bend, squat, climb stairs and lift occasionally.
- Ability to lift up to 50 pounds occasionally.

Work Environment:

- May occasionally work in temperatures above 100 degrees and below 32 degrees
- May occasionally walk on slippery or uneven surfaces
- May occasionally climb ladders and work off elevated surfaces
- Noise level in the work environment is frequently loud
- Ability to work outside normal business hours on occasion
- Ability to travel to stakeholder locations located in rural communities
- Flexible work environment that allows the employee to work from varied environments and locations. Primary work location is Fargo, ND and Grand Farm's sites (Horace, ND & Casselton, ND).

Benefits and Culture:

- Flexible work environment that allows the employee to work from varied environments and locations.
- 401K with employer match
- 50% coverage of employee health insurance premiums for FTE employees (Does not include vision or dental)
- Additional voluntary benefits offered through PRO Resources
- Technology stipend per month
- 10 paid holidays (Including your birthday!)

About Grand Farm

The Grand Farm Education and Research Initiative, powered by Emerging Prairie, capitalizes on the region's potential and expertise in the agriculture and technology industries. The Grand Farm Initiative will accelerate the research and innovation into technology which will be present on the farm of the future – impacting North Dakota, the United States, and the World by solving challenges in the agriculture industry and developing new opportunities. The Grand Farm Initiative is designed to inspire collaboration among businesses, organizations, and researchers to develop the future farm, which we believe will solve issues critical to farmers worldwide.

Grand Farm is proud to be an equal opportunity provider.

To Apply: Send a cover letter and resume to williama@emergingprairie.com